

BERRIES

APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE)(AN EQUAL OPPORTUNITY EMPLOYER)

TODAY'S DATE:				SOC. SEC. #			
NAME:				HOME PHONE:			
LAST		FIRST		INITIAL		CELL:	
WHAT POSITION ARE YOU APPLYING FOR?				DATE YOU CAN START?			
FULL TIME? _____				PART TIME? _____		CAN YOU WORK WEEKENDS AND HOLIDAYS? _____	
IF YOU ARE UNDER 18, CAN YOU SUBMIT A WORK PERMIT IF IT IS REQUIRED?							
ARE YOU EITHER A UNITED STATES CITIZEN OR A REGISTERED RESIDENT ALIEN AUTHORIZED TO WORK IN THE UNITED STATES?						YES:	NO:
DO YOU SPEAK ANY FOREIGN LANGUAGES FLUENTLY?							
IN THE LAST 7 YEARS, HAVE YOU EVER BEEN CONVICTED OF A FELONY OR PLEAD NO CONTEST TO A FELONY CHARGE? (CONVICTION WILL NOT NECESSARILY BE A BAR FOR EMPLOYMENT. IN ACCORDANCE WITH COMPANY POLICY & APPLICABLE STATE & FEDERAL LAWS, FACTORS SUCH AS AGE AT TIME OF OFFENSE, REMOTENESS OF THE OFFENSE, TIME SINCE LAST CONVICTION, NATURE OF THE JOB SOUGHT & REHABILITATION EFFORT WILL BE REVIEWED.)							
YES:				NO:			
HAVE YOU EVER APPLIED HERE BEFORE?				IF SO, WHEN?		REFERRED BY:	
MARK AND "X" (OR WRITE THE TIMES, IF RESTRICTED) IN THE BOXES WHEN YOU <u>ARE</u> AVAILABLE TO WORK.							
	MON	TUES	WED	THURS	FRI	SAT	SUN
LUNCH							
DINNER							
EDUCATION							
SCHOOL	# OF YEARS ATTENDED	NAME AND ADDRESS OF SCHOOL				COURSE	DID YOU GRADUATE?
HIGH SCHOOL							
COLLEGE							
OTHER							
PREVIOUS EXPERIENCE (PLEASE LIST LAST EMPLOYER FIRST)							
DATE: MONTH & YEAR	CO. NAME, PHONE #, SUPERVISOR			SALARY	POSITION	REASON FOR LEAVING	
FROM							
TO				MAY WE CONTACT?			
FROM							
TO				MAY WE CONTACT?			
FROM							
TO				MAY WE CONTACT?			
PERSONAL REFERENCES (NOT RELATED TO YOU)							
NAME		TELEPHONE #		OCCUPATION		# OF YEARS KNOWN	

I CERTIFY THAT MY ANSWERS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE YOU TO MAKE SUCH INVESTIGATIONS AND INQUIRES OF MY PERSONAL, EMPLOYMENT, EDUCATION, FINANCIAL, OR MEDICAL HISTORY AND OTHER RELATED MATTERS AS MAY BE NECESSARY FOR AN EMPLOYMENT DECISION. I HEREBY RELEASE EMPLOYERS, SCHOOLS OR PERSONS FROM ALL LIABILITY IN RESPONDING TO INQUIRES IN CONNECTION WITH MY APPLICATION. IN THE EVENT I AM EMPLOYED, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN MY APPLICATION OR INTERVIEW(S) MAY RESULT IN DISCHARGE.

SIGNATURE OF APPLICANT: _____ DATE: _____